

TRI-COUNTY SPECIAL EDUCATION



INTERLOCAL No. 607

220 East Chestnut - P.O. Box 668
 Independence, Kansas 67301
 (620) 331-6303 Fax (620) 331-7016

Date _____

CHECK THE APPROPRIATE SPACE (S)

- _____ Custodian
- _____ Maintenance
- _____ Secretary
- _____ Aide
- _____ Food Service
- _____ Full-time employment
- _____ Part-time employment
- _____ Previous application
- _____ Former employee of Tri-County Interlocal No. 607

Classified Employment Application

"An Equal Opportunity Employer"

(Please Print or Type)

Name _____

Address, City, State, Zip _____

Home Phone _____ Business Phone _____ Social Security # _____

EDUCATION

| NAME OF INSTRUCTION AND LOCATION | TYPE OF DEGREE OR DIPLOMA | DATES OF ATTENDANCE |
|--|------------------------------|------------------------|
| High School (Last Attended) | | |
| Vocational Business or Technical School | | |
| College or University | | |

EXPERIENCE

List most recent work experience first

DATES OF EMPLOYMENT

| | | | |
|------|------------|---------------------------|-----------|
| From | Employer | Address, City, State, Zip | Telephone |
| To | Supervisor | Job Description | |
| From | Employer | Address, City, State, Zip | Telephone |
| To | Supervisor | Job Description | |
| From | Employer | Address, City, State, Zip | Telephone |
| To | Supervisor | Job Description | |

Tri-County Interlocal No. 607 requires a criminal background check of all applicants prior to hiring. A KBI name check will be conducted on all candidates who have met the 10 year Kansas residency requirement. For those individuals who do not meet the 10 year Kansas residency requirement, fingerprinting will be required as per S.B. 432 for the purposes of conducting a statewide and nationwide criminal history records check.

Please complete and sign the following:

| YES | NO | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Have you ever been convicted or are you currently charged with the commission of any type of felony? |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you ever been convicted or are you currently charged with the commission of a misdemeanor involving a minor? |

EQUAL EMPLOYMENT BACKGROUND CHECK CONSENT FORM

This is to certify that I have given my consent for Tri-County Interlocal No. 607 to complete a background check on me as part of the employment requirements of the Interlocal.

I am aware that my employment is provisional and does not become final until the result of the background check is received by Interlocal No. 607 and until approved by the Interlocal No. 607 Board of Education.

I understand and agree that if I am offered provisional employment with Interlocal No. 607, a KBI name check will be conducted and, if I have not met the 10 year residency requirement in Kansas, my fingerprints will be taken and a request made for a state and national criminal background check. I further understand that if the results of this criminal history check reveal that I have been convicted of any offense or any attempt to commit any offense specified in K.S.A. 1999 Supp. 72-1397 and amendments thereto; that my employment may be terminated.

Signature of Applicant

Date

REFERENCES

Give the names and addresses of three (3) people (no relatives) you have worked with and whom we may call for a reference

| Name | Company/Position | Address | Telephone |
|------|------------------|---------|-----------|
| | | | |
| | | | |
| | | | |

Do you type? _____

Have you had bookkeeping experience? _____

Have you had experience working with computers? _____

What software are you familiar with? _____

Please list skills/experience which will help qualify you for this position.

Please add any additional information that you think might enhance your application for employment.

AGREEMENT

I hereby certify that the information in this application is, to the best of my knowledge, true, accurate, and complete. It is understood that this application and records become the property of Tri-County Interlocal No 607, which reserves the right to accept or reject it.

I authorize Tri-County Interlocal No. 607 to conduct work history, personal inquiries of any person referenced in this application, and police record inquiries to give any and all information concerning my previous employment, education, or any other information, personal or otherwise with regard to any of the subjects covered by this application to determine my acceptability for employment. I release all parties from all liability for any damages that may result from furnishing such information to the Interlocal.

I authorize Tri-County Interlocal No. 607 to request, receive, and verify all information given on this application and I release them from any liability for any damages that may result from doing so.

I have read the job description and the physical requirements for doing this job, and can do the job stated. I further agree to observe all rules, regulations, and policies of the Interlocal.

Date: _____

Signature: _____

Applications cannot be considered complete until transcripts and credentials are on file with Tri-County Interlocal No. 607. It is the candidate's responsibility to have these items forwarded.

Applications are considered for all positions without regard to race, color, religion, sex, national origin, age, martial status, or the presence of a non-job-related medical condition or handicap.